



Republic of the Philippines  
**Department of Education**

MAR 13 2023

OFFICE ORDER  
OO-OSEC-2023-057

**DESIGNATION OF MS. CHOLITA F. TIONG AS OFFICER-IN-CHARGE OF THE  
FINANCE SERVICE – OFFICE OF THE DIRECTOR**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Division Chiefs  
All Others Concerned

1. In view of the attendance of Director Ana Marie C. Calapit, Director IV, Finance Service – Office of the Director (FS-OD), in the Sustainable Development Goals (SDGs) Budget Tagging Knowledge Co-creation Workshop organized by the United Nations Development Programme (UNDP), and in the exigency of service, **Ms. Cholita F. Tiong**, Chief Administrative Officer, is designated as Officer-in-Charge (OIC) of the FS-OD, **effective March 13-14, 2023**.

2. As OIC, **Ms. Tiong** shall sign official correspondence in the following manner:

**CHOLITA F. TIONG**  
Chief Administrative Officer  
Officer-in-Charge  
Finance Service – Office of the Director

3. Immediate dissemination of this Order is directed.

By Authority of the Secretary:

  
**GLORIA JUMAMIL-MERCADO**  
Undersecretary

WNBO, MPC, OO Designation of Ms. Cholita F. Tiong as OIC of FS-OD  
0136 – March 10, 2023



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