



Republic of the Philippines
Department of Education

13 JUN 2022

OFFICE ORDER
OO-OSEC-2022-032

**DESIGNATION OF MS. MARIVIC B. TOLITOL AS OFFICER-IN-CHARGE
OF THE ASSET MANAGEMENT DIVISION**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Division Chiefs
All Others Concerned

1. In the exigency of the service, **Ms. Marivic B. Tolitol**, Supervising Education Program Specialist, is designated as Officer-in-Charge (OIC) of the Asset Management Division effective May 17, 2022.

2. As OIC, **Ms. Tolitol** shall sign official correspondence in the following manner:

MARIVIC B. TOLITOL
Supervising Education Program Specialist
Officer-in-Charge
Asset Management Division

3. **Ms. Tolitol** shall be allowed to receive Representation and Transportation Allowance, except the salary of the position.

4. Immediate dissemination of this Order is directed.


LEONOR MAGTOLIS BRIONES
Secretary

JDMC/APA/MCDJ, OO Designation of Mr. Albert C. Alano as OIC of the AS-AMD
0139 - May 18/June 8, 2022



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