



Republic of the Philippines
Department of Education

21 JUL 2021

DepEd MEMORANDUM
No. 044, s. 2021

INTERIM GUIDELINES ON THE COMPUTATION OF PUBLIC SCHOOL TEACHERS' PROPORTIONAL VACATION PAY FOR SCHOOL YEAR 2020-2021

To: Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. Pending the official issuance of the school calendar for School Year (SY) 2021-2022, this is to provide the field offices the interim guidelines on the **Computation of the Proportional Vacation Pay (PVP) for SY 2020-2021** for all public elementary and secondary school teachers, which is in pursuance to Civil Service Commission Memorandum Circular (CSC MC) No. 40, s. 1998 as amended by CSC MC No. 9, s. 2012.

2. For SY 2020-2021, each of the teachers who rendered continuous service from June 1, 2020 to July 10, 2021, shall be entitled to **59 days total of PVP** from school break and Christmas vacation days, computed as follows:

| | |
|---|-------------------|
| Total Number of days served | = 405 days |
| from June 1, 2020 to July 10, 2021 | |
| Less: Number of Christmas vacation days earned | = <u>-16 days</u> |
| from December 19, 2020 to January 3, 2021 | |
| Actual days served | = 389 days |
| Multiply factor | <u>x 0.152</u> |
| Total PVP earned from the number of School Break and Christmas vacation days | = 59 days |
| Less: Number of Christmas vacation days | = <u>-16 days</u> |
| Number of School Break vacation days earned | = 43 days |
| from July 11 to August 22, 2021 | |

3. Factor **0.152** shall be used for the computation of absences and PVP for SY 2020-2021. Below is the computation of the **derivation factor of 0.152**.

| | |
|---|-------------------|
| Number of Summer vacation days | = 43 days |
| Add: Number of Christmas vacation days | = <u>+16 days</u> |
| Total PVP (Summer and Christmas vacation days) | 59 days |
| Divided by actual days served | = 389 days |
| Multiply factor | = 0.152 |

4. Per DepEd Order (DO) No. 007, s. 2020 titled, *School Calendar and Activities for School Year 2020-2021*, teachers were directed to officially report to work starting June 1, 2020. Considering this, the reckoning period on the computation of the total number of days served shall commence on the said date until July 10, 2021, as prescribed under DO 12, s. 2021 titled, *Amendment to DepEd Order No. 030, s. 2020 (Amendment to DepEd Order No. 007, s. 2020, School Calendar and Activities for School Year 2020-2021)*.

5. In the interim, the computation of the number of School Break vacation days is based on the earliest date of SY 2021–2022 school opening as proposed by the Department of Education to the President. **Necessary adjustments on teachers' remuneration shall be accordingly made in the event that the proposed opening of classes is declared on an earlier or later date.**

6. This Memorandum is issued without prejudice to other benefits and other privileges that may be afforded to public school teachers during the period of the COVID-19 Pandemic, as may be allowed by law.

7. Immediate dissemination of and strict compliance with this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

References:

DepEd Order (Nos. 007, s. 2020 and 12, s. 2021)



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under the following subjects:

CALENDAR, SCHOOL
CLASSES
OFFICIALS
POLICY

RULES AND REGULATIONS
SCHOOLS
SERVICE
TEACHERS

JDMC/APA/MPC DM Interim Guidelines on the Computation of Public School Teachers' PVP for SY 2020–2021
0183 – July 7, 2021